



Date: 30.09.2024

C-PEC Certification Course FY 2024-25: Extension of last date

| Particulars | Existing Last date | Revised Last Date |
|---|--|--|
| 1. Certified Professional in Cooperative Banking (CPCB) Level I 2. Certified Professional in Cooperative Banking (CPCB) Level II 3. Certified PACS Secretary (CPS) 4. Certified Trainer for Financial Cooperative (CTFC) | | |
| Last date of enrolment of Examination form through Online Mode only (CPCB Level I, CPCB Level II & CTFC) | 30 September 2024 | 21 October 2024 |
| Last date of enrolment of Examination form through Online & Offline Mode (CPS) | 30 September 2024 | 21 October 2024 |
| Supply of Study Material | Through Login portal, Immediate after successful payment | Through Login portal, Immediate after successful payment |

Course announcement letter :- Ref.No. BIRD (LKO)/484/ Course Announcement /2024-25 dated: 30 August 2024

Note:

- Candidates (for CPEC Level I, Level II & CTFC) are requested to apply through **online mode** at <https://apply.registernow.in/CPEC-BIRD/Registration/> only.
- In case of **Certified PACS Secretary (CPS course): Online Mode or Offline mode**
 - CPS Candidates are allowed to apply through **online mode** at <https://apply.registernow.in/CPEC-BIRD/Registration/> and
 - CPS Candidates may also apply in **offline mode** by filling the Examination Enrolment Form (**Attached Examination form & Individual Membership Form**) and send it by e-mail as scanned copy at cpecexam.bird@nabard.org and in hard form to "The Director, Bankers Institute of Rural Development (BIRD)", BIRD Campus, Sector-H, LDA Colony, Kanpur Road, Lucknow-226012.
 - CPS Candidates should ensure that they send scanned copy and original hard copy forms (by courier) to C-PEC up to **21st October 2024**.
 - If case of non- receipt of hard copy of the form from CPS Candidates, **enrollment will not be considered** for the said course. Candidate's re-appearing in the examination will also have to submit the completed enrolment form again.
- In case of any query related to exam, candidate shall raise their queries online via cpecexam.bird@nabard.org or Call us on (0522-2421799) and support@registernow.in or call us on (+91- 8595904407).

Nikhil Kumar

(Nikhil Kumar)
DGM/C-PEC In-Charge
BIRD, Lucknow

DECLARATION

- a) I hereby declare that all the information given in this application (page no. 1) is true, complete and correct. I understand that in the event of any information being found false or incorrect subsequent to allotment of membership, my membership is liable to be cancelled / terminated.
- b) I hereby agree, if admitted, to be bound by the rules and regulations of the C-PEC. I am aware that, if admitted as an In-service Member, as per the provisions of the rules and regulations of C-PEC, I shall be liable, in the event of my employing Institute being wound up, to contribute difference equivalent to become an open member for continuing.
- c) I confirm having read and understood the rules and regulations of the C-PEC and I hereby agree to abide by the same. In case, I am desirous of instituting any legal proceedings against the C-PEC, I hereby agree that such legal proceedings shall be instituted only in courts at Lucknow within the state of Uttar Pradesh and not in any other court.

| | | | | |
|--------|--|------|--|--|
| Place | | Date | | |
| E-mail | | | | |
| Mobile | | | | |

Signature of the Applicant

CERTIFICATE FROM EMPLOYER

We certify that Mr./ Ms./ Mrs. _____ is working in our bank / institution since _____ (date). He/ She is presently posted at _____ (City/Town) _____ (District) of _____ (State) as _____ (Designation). The photo, name and date of birth and other particulars as given by the applicant in above application form match with his / her service records maintained by our bank / institution.

Name and Designation of the Competent Authority _____

| | | |
|-------|--|--|
| Place | | |
| Date | | |

Signature with Office Seal

For Office Use Only

| | | | | | | | | | |
|-------------------------------|--|--|---|--|--|---|--|--|--|
| Date of Receipt | | | / | | | / | | | |
| Draft encashed on | | | / | | | / | | | |
| Membership No. allotted | | | - | | | | | | |
| Membership Card dispatched on | | | / | | | / | | | |

INSTRUCTIONS TO APPLICANTS

- 1) Membership application form must be complete in all respects and forwarded to the C-PEC along with two photos and a Fee of ₹ 500.00 + GST @ 18% = ₹ 590.00 for in-service employees of member institutions and ₹ 5,000.00 + GST @ 18% = ₹ 5,900.00 for open candidates in the form of a single **Demand Draft/Cheque in favor of "BIRD" payable at Lucknow (UP). It can also be paid online through NEFT using details as below:**

Account Name: Bankers Institute of Rural Development,

Bank Account No. : 5411848265,

IFSC Code: KKBK0005199,

Bank: Kotak Mahindra Bank Ltd. Ashiyana Branch, Lucknow,

Branch Code: 05199.

- 2) Membership number will be sent within a month of receipt of Hard copy of the Membership Application form complete in all respects and found in order.
- 3) The permanent I-card should be produced at the time of examination and whenever demanded for availing other services at C-PEC or other authorized institutions.



| | | | | | | | | |
|--|--|--------|---|--|------|---------|--|--|
| | | 200.00 | x | | BIRD | Lucknow | | |
|--|--|--------|---|--|------|---------|--|--|

NEFT Transfer Details:

Account Name: Bankers Institute of Rural Development,
Bank: Kotak Mahindra Bank Ltd. Ashiyana Branch, Lucknow,
Bank A/C No. : 5411848265,
IFSC Code: KKBK0005199, **Branch Code** 05199.

(*Note: For candidates giving Second/Third/Fourth attempt Rs. 200.00 per Paper)

D: Reappearing Paper Details (for Second, Third & Fourth Attempt Candidates only)

| Please tick against the name of reappearing paper/module | | | |
|--|--------------|---|--|
| Paper 1 | Module 1 & 2 | Cooperative Credit System & Management of PACS | |
| Paper 2 | Module 3 & 4 | Business Management & Accounting, Housekeeping and Interpretation of Financial Statements | |

DECLARATION BY CANDIDATE

I am a member of C-PEC and I have read all Rules and Regulations and other instructions governing above examination. I agree to abide by the said Rules, Regulations and Instructions. I declare that I have not been debarred / disqualified by C-PEC.

| Place | Date | Name | Signature |
|-------|------|------|-----------|
| | | | |

RECOMMENDATION FROM EMPLOYER

I certify that Shri /Smt./ Ms. _____ is working as Secretary/ CEO/ _____ in our organization/PACS named _____. He/She fulfills the laid down eligibility criteria for certification course CPS 2021-22. He / She has our permission to enroll for 6-month distance learning CPS course.

 (Name and designation of the Head of the Institution)
 With seal of the institution

 Signature of Head of the Institution

 Date

N.B.: The Completely filled Examination Enrolment Form must be sent through e-mail as scanned copy and in hard form to "The Director, Bankers Institute of Rural Development (BIRD)", BIRD Campus, Sector-H, LDA Colony, Kanpur Road, Lucknow-226012. If case of non- receipt of hard copy of the form enrollment will not be considered for the said course. Candidate's re-appearing/re-attempting the examination will also have to submit the completely filed enrolment form.

