

Banker Institute of Rural Development, Lucknow

Quotation for

Supply of 126 Oil Filled Radiator Heaters under buyback of old 95 heat convector heaters on “as is where is” basis at BIRD Lucknow

All the empanelled vendors in category 9 (C, D, E) & 11 (C, D, E)



Name of the Bidder:

Address:

CALENDAR EVENTS	
Issue Of Notice Inviting Tender (NIT)	06 th September 2024
Last Date For Submission of Tenders	14:00 hours on 27 th September 2024
Date of Opening of Tenders	15:00 hours on 27 th September 2024

This Tender consists of 16 pages.

NOTICE INVITING TENDER

Ref No. BIRD.LKO/520/DPSP -Supply of 126 OFRs at BIRD Lucknow/ 2024-25
06.09.2024

All the empanelled vendors in category 9 (C, D, E) & 11 (C, D, E)

Dear Sir,

Sealed tenders are invited from empanelled vendors for **Supply of 126 Oil Filled Radiator Heaters under buyback of old 95 heat convector heaters on “as is where is” basis at Bankers Institute of Rural Development, Lucknow** at an estimated cost of **Rs. 10.00 lakh (including GST)** and the supply is to be completed within **15 days** from the date of issue of work order.

1. Tenders in prescribed format should be received at Bankers Institute of Rural Development, Lucknow up to **14:00 hours on 27 September 2024**. **The received tenders may be opened** on the same day at **15:00** hours. Authorized representatives of the submitted tenders should be present. BIRD reserves the right to accept the lowest or any tender in part or full or to reject all of them without assigning any reason. Validity of tendered rates shall be for 90 (Ninety) days from the date of opening of the bid.
2. Tenders can be downloaded from our website <https://birdlucknow.nabard.org/tender-and-adv/>. Tenders submitted in any other mode will be summarily rejected.
3. Properly filled tender shall be submitted in a sealed envelope duly furnishing all the required information. Envelope should super-scribed as **“Supply of 126 Oil Filled Radiator Heaters under buyback of old 95 heat convector heaters on “as is where is” basis at Bankers Institute of Rural Development, Lucknow”** and addressed to “Director, Bankers Institute of Rural Development, Sector-H, LDA Colony, Lucknow” so as to reach this office **latest by 14:00 hours on 27 September 2024**. The tenders shall be submitted in ‘Original’ to Banker’s Institute of Rural Development with all pages duly signed and sealed.
4. Tenders should be accompanied by EMD of Rs.20,000/- which may be paid directly by crediting to BIRD’s Current Account Number- 921020044058630 maintained with Axis Bank Main Branch MG Road, Lucknow, 226001 (IFSC

Code- UTIB0000053). EMD has to be deposited only through online mode and no other means including Bank guarantee shall be accepted.

5. The tenders will be accepted only in respect of those empanelled bidders whose tenders are in line with the requirements as per the conditions of this document and if the same is acceptable to BIRD. The decision of BIRD in this regard shall be binding on the bidders and not open to questions or appeals.
6. Tenders received after the prescribed date & time, on account of any reason whatsoever as also emailed tenders, shall not be considered. Tender through courier/fax /speed post will be rejected.
7. Bankers Institute of Rural Development reserves the right to accept any or reject all the applications without assigning any reason thereof.
8. Any conditional offer will not be accepted. For any clarifications, you may contact premises department, BIRD or by submitting the query in writing or through email at dpsp.bird@nabard.org. However, such communications should be made well in advance, at least two working days before the opening of the tender.

Yours faithfully

Sd/-
(Deepak Subhash Ghorpade)
Deputy General Manager (Admn.)

निविदा सूचना

संदर्भ सं बर्ड.लख/ 785 / डीपीएसपी- 126 ऑइल फिल्ड हीटर की आपूर्ति/2024-25

सभी पैनलबद्ध विक्रेताओं सूची

श्रेणी 9-C,D,E 11-C, D ,E

महोदय,

बैंकर ग्रामीण विकास संस्थान, (बर्ड) लखनऊ द्वारा बर्ड लखनऊ में 126 ऑइल फिल्ड रेडिएटोर हीटर (अंडर बाइ बॉक पुराने 95 हीटर “जैसा है जहा है”) की आपूर्ति हेतु पैनल में शामिल ठेकेदारों से मुहरबंद निविदाएं आमंत्रित की जाती हैं, जिसकी अनुमानित लागत रु. 10.00 लाख (जी एस टी सहित) होगी और इस कार्य की कार्यादेश जारी होने की तिथि से 15 दिनों के भीतर पूरा किया जाना है।

निविदाएं निर्धारित प्रारूप में बैंकर ग्रामीण विकास संस्थान, लखनऊ में 27.09.2024 को 14:00 बजे तक प्राप्त की जायेगी। प्राप्त निविदाएं उसी दिन 15:00 बजे खोली जा सकती हैं। प्रस्तुत निविदादाताओं के अधिकृत प्रतिनिधि उपस्थित रहें। बर्ड सबसे कम या किसी भी निविदा को आंशिक या पूर्ण रूप से स्वीकार करने या बिना कोई कारण बताए सभी को अस्वीकार करने का अधिकार सुरक्षित रखता है। निविदा दरों की वैधता मूल्य बोली खुलने की तिथि से 90 (नब्बे) दिनों के लिए होगी।

2. निविदा हमारी वेबसाइट <https://birdlucknow.nabard.org/tender-and-adv/> से प्रपत्र डाउनलोड कर अपनी निविदाएं जमा करें।
3. उचित रूप से भरी गई निविदा एक सीलबंद लिफाफे में विधिवत सभी आवश्यक जानकारी के साथ प्रस्तुत की जाएगी। लिफाफा के ऊपर “126 ऑइल फिल्ड रेडिएटोर हीटर (अंडर बाइ बॉक पुराने 95 हीटर “जैसा है जहा है) ” लिखा होना चाहिए और “निदेशक, बैंकर ग्रामीण विकास संस्थान, सेक्टर-एच, एलडीए कॉलोनी, लखनऊ” को संबोधित किया जाना चाहिए ताकि इस कार्यालय में अधिकतम दिनांक 27.09.2024 को 14:00 बजे तक पहुंच सकें। निविदाएं ‘मूल’ में बैंकर ग्रामीण विकास संस्थान में प्रस्तुत की जाएंगी।
4. निविदाओं के साथ रु. 20,000/- की ईएमडी संलग्न की जानी चाहिए, जिसका भुगतान सीधे एक्सिस बैंक मुख्य शाखा एमजी रोड, लखनऊ, 226001 (आईएफएससी कोड- UTIB0000053) में रखे गए बर्ड के चालू खाता

संख्या- **921020044058630** में जमा करके किया जा सकता है। ईएमडी केवल ऑनलाइन मोड के माध्यम से जमा की जानी है और बैंक गारंटी सहित कोई अन्य माध्यम स्वीकार नहीं किया जाएगा

5. निविदाएं केवल उन सूचीबद्ध बोलीदाताओं के संबंध में स्वीकार की जाएंगी जिनकी निविदाएं इस दस्तावेज की शर्तों के अनुसार आवश्यकताओं के अनुरूप हैं और यदि यह बर्ड को स्वीकार्य है। इस संबंध में बर्ड का निर्णय निविदादाताओं पर बाध्यकारी होगा और प्रश्नों या अपीलों के लिए खुला नहीं होगा।
6. किसी भी कारण से निर्धारित समय और तिथि के बाद में प्राप्त होने वाली निविदा पर विचार नहीं किया जाएगा, साथ ही ई-मेल द्वारा भेजी गई निविदा पर भी विचार नहीं किया जाएगा।
7. बैंकर ग्रामीण विकास संस्थान बिना कोई कारण बताए किसी भी आवेदन को स्वीकार करने या सभी निविदाओं को अस्वीकार करने का अधिकार सुरक्षित रखता है। कूरियर/फैक्स/स्पीड पोस्ट के माध्यम से निविदा अस्वीकार कर दी जाएगी
8. कोई भी सशर्त प्रस्ताव स्वीकार नहीं किया जाएगा। किसी भी स्पष्टीकरण के लिए, आप परिसर विभाग, बर्ड से संपर्क कर सकते हैं या लिखित रूप में या ईमेल के माध्यम से dpsp.bird@nabard.org पर प्रश्न सबमिट कर सकते हैं। हालांकि, इस तरह के संचार निविदा खोलने से कम से कम दो कार्य दिवस पहले अग्रिम रूप से किए जाने चाहिए।

भवदीय

ह/-

(दीपक सुभाष घोरपड़े)

उप महाप्रबंधक (प्रशासन)

Technical Bid

Terms and Conditions

1. Quotation should be submitted duly signed with date in the enclosed blank proforma of the schedule of items. Rates should be quoted both in figures and words. Violation of this condition may lead to rejection of the quotation.
2. Quotation should be sent in sealed cover, which should be superscripted with the word "QUOTATION", and "Supply of 126 Oil Filled Radiator Heaters under buyback of old 95 heat convector heaters on "as is where is" basis at BIRD Lucknow".
3. Quotation shall remain valid for a period of three months from the date of opening of price bid. The rates shall be firm till the completion of the work and no escalation on any account will be allowed.
4. The rates should be inclusive of all relevant transportation charges etc. and for all the accessories required for the completion of the work. No extra amount will be paid for whatsoever. All fluctuations in prices of all materials & labour shall be borne by the vendor.
5. Applicant shall quote the rate after carefully observing the site condition and nature of work and quote accordingly. Payment shall be made as per actual work done. No extra payment shall be done over and above quoted unit rate.
6. The BIRD does not bind itself to accept the lowest or any quotation.
7. The vendors shall examine the site and should thoroughly acquaint themselves with the nature of the work to be done, working conditions, period of permissible execution of the works.
8. Vendors should arrange for the necessary materials required for carrying out the work, including transportation, loading, unloading, payment of all taxes, duties etc. levied by the Government or local bodies.
9. During execution of the work, any damage to the property of BIRD is to be rectified by the vendors as per the directions of the BIRD or otherwise BIRD may get the same rectified at the risk and cost of the vendors.
10. The work will be carried out as per the BIRD's enclosed specifications and conditions of the contract, as provided in the quotation documents, which may be inspected at every stage.
11. The works shall be normally carried out during working hours. However, if required to be done after office hours, prior permission may be obtained for working after working hours/holidays and Sundays without causing any disturbance to the occupants.

12. Electricity shall be supplied by BIRD free of cost at one point from where the vendor shall make his own arrangements to take supply line where ever required through cables, wires, switch gear, etc.
13. **Completion time:** The Supply shall be completed within 15 days from the date of issue of work order. No extension time will be allowed, except for conditions considered by BIRD's Authorities to be beyond the control of the Vendor on receipt of written application from him at least three days before expiry date, otherwise clause 15 may be automatically enforced and binding on him.
14. **Defects Liability Period:** 12 months shall be the defects liability period from the date of actual completion of work. Further, any repair /replacement of equipment when found faulty would be repaired /replaced by the vendor.
15. **Liquidated Damages:** If the vendor fails to complete the works by the date stated or within any extended time, the vendor shall pay or allow the employer to recover a sum of 0.25% of tendered cost per week subject to the ceiling of 7.5 % of the agreed value as liquidated damages for the period during which the said work shall so remain incomplete and employer may deduct such damages from any money due to the vendor.
16. **Retention Money Deposit (RMD):** A security for the due fulfilment of the contract by the vendor, 5% of the value of work done will be deducted from each payment. The RMD will be Security Deposit. The security deposit will be released after rectification of the defects pointed out, if any during defects liability period i.e. 12 months after the date of virtual completion of work. The EMD amount would be adjusted with RMD at the time of deducting RMD.
17. **BIS (Bureau Of Indian Standards) / ISI** specifications should be followed wherever applicable.
18. Payment terms: The first & final bill be paid on satisfactory completion of work done based on actual measurements.
19. In any case of any dispute, the decision of the BIRD shall be final.
20. Failure to observe any of the instructions in any clause of the quotation may lead to the rejection of the quotation.
21. Safety Code: as per Annexure-A should be observed.
22. If during the execution of the work, the progress of the work is not considered to be satisfactory and is not consistence to be in contingent with the period of the completion of the work then BIRD may terminate the work order by giving a final notice to the vendor.
23. The Vendor shall not disclose directly or indirectly any information, materials and details of the BIRD's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Vendor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The

Vendor shall indemnify the BIRD for any loss suffered by the BIRD as result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on part of the Vendor and BIRD shall be entitled to claim damages and pursue legal remedies.

24. Dispute of any shall be resolved with mutual discussion failing to which the matter shall be returned to arbitration as per Arbitration and conciliation Act (as decided from time to time).
25. The EMD is kept At Rs. 20000/- which needs to be deposited with the quotation format as online transfer only to our Axis Bank CA: Details are as follows:
1. Account number: 921020044058630
 2. IFSC Code: UTIB0000053, Address: Axis Bank Main Branch MG Road, Lucknow, 226001
26. EMD of successful tenderer will be returned at the time of settlement of bill and RMD will be kept as security deposit for 1 Years (Defect Liability Period)
27. If the bidder leaves the work incomplete the no payment will be made for any amount.

Sl. No	Description of work	<u>Supply of Oil Filled Radiator Heaters at BIRD Lucknow</u>
a)	Time allowed for completion of the work	15 days
b)	Retention Money Deposit (RMD)	5% from every R.A. Bill, maximum 5% of actual value of work

Name and Address of the Vendor
Signature with date and seal

(To be signed on a Non-Judicial Stamp Paper of 100/- to be submitted by the vendor within 07 days of issue of work order)

ARTICLES OF AGREEMENT

ARTICLES OF AGREEMENT made this _____ day of _____ between the Bankers Institute of Rural Development (BIRD) having its Office at Sector-H, LDA Colony, Kanpur Road, Lucknow (therein after called “the Employer”) of the one part and

(Hereinafter called “the Vendor”) of the other part.

WHEREAS the Employer is desirous of carrying out the work of **Supply of 126 Oil Filled Radiator Heaters under buyback of old 95 heat convector heaters on “As is where is” basis at BIRD Lucknow** and has caused specifications describing the work to be done at Bankers Institute of Rural Development (BIRD), Sector ‘H’, LDA Colony, Kanpur Road, Lucknow.

AND WHEREAS the said specifications and the Schedule of quantities have been signed by or on behalf of the parties hereto.

AND WHEREAS the Vendor has agreed to execute the work/s subject to the Condition set forth herein and to the Conditions set forth in the Special Conditions and the Schedule of Quantities and Condition of Contract (all of which are collectively hereinafter referred to as “the said Conditions”) the works shown upon and/or described in the said Specifications and included in the Schedule of Quantities at the respective rates therein set forth amounting to the sum as therein arrived at or such other sum as shall become payable thereunder (hereinafter referred to as “the said Contract Amount”).

NOW IT IS HEREBY AGREED AS FOLLOWS:

1. In consideration of the said Contract amount to be paid at the time and in the manner set forth in the said conditions, the Vendor shall upon and subject to the said conditions execute and complete the work shown upon the said location and described in the said specifications and the schedule of quantities.
2. The employer shall pay the Vendor the said Contract amount, or such other sum as shall become payable, at the times and in the manner specified in the said Conditions.
3. In the said conditions herein before mentioned, the Director / Officer-in-Charge of BIRD shall act on behalf of the Employer.
4. The said conditions and Appendix thereto shall be read and construed as forming part of this Agreement, and the parties hereto shall respectively abide by, submit themselves to the said Conditions and perform the agreements on their part

respectively contained in the said conditions.

5. The agreement and documents mentioned herein shall form the basis of this Contract.
6. This Contract is neither a fixed lump sum Contract nor a piece work Contract but is a Contract to carry out the work in respect of **Supply of 126 Oil Filled Radiator Heaters under buyback of old 95 heat convector heaters "As is where is" basis at BIRD Lucknow** to be paid for according to actual measured quantities at the rates contained in the Schedule of Rates and probable quantities or as provided in the said Conditions.
8. The Employer reserves to himself the right of altering the nature of the work by adding to or omitting any items of work or having portions of the same carried out without prejudice to this Contract.
9. Time shall be considered as the essence of this Contract and the Vendor hereby agrees to commence the work from the date of issue of formal works order as provided for in the said conditions whichever is later and to complete the entire work within 15 days subject nevertheless to the provisions for extension of time.
10. All payments by the Employer under this contract will be made only at Lucknow.
11. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Lucknow and only Courts in Lucknow shall have jurisdiction to determine the same.
12. That the several parts of this contract have been read by the Vendor and fully understood by the Vendor.

IN WITNESS WHEREOF the Employer and Vendor have set their respective hands to these presents and two duplicates hereof, the day and year first herein above written.

IN WITNESS WHEREOF the Employer has set its hand to these presents through its duly authorized official and the Vendor has caused its common seal to be affixed hereunto and the said two duplicates hereof to be executed on its behalf, the day & year first herein above written.

SIGNATURE CLAUSE:

SIGNED AND DELIVERED BY the Bankers Institute of Rural Development, by the hand of Shri (name and designation) _____ in the presence of

(1) _____
Address

(2) _____
Address

If the party is a partnership firm or an individual should be signed by all or on behalf of all the partners

SIGNED AND DELIVERED BY _____

in the presence of

(1) _____
Address

(2) _____
Address

Witnesses

THE COMMON SEAL of

If the vendor signs under its common seal, the signature clause should tally with the sealing clause in the articles of association

Was hereunto affixed pursuant to the resolutions passed

By its Board of Directors at the meeting held on _____

In the presence of

(1) _____

(2) _____

Directors, who have signed these presents

In token thereof in the presence of

(1) _____

(2) _____

Signed and sealed by the vendor by the hand

of Shri _____

and duly constituted attorney.

If the vendor is signing by the hand of power of attorney, whether a company or individual

ANNEXURE – A

SAFETY CODE

1. First aid appliances including adequate supply of sterilized dressing and cotton wool shall be kept in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. All the electrical installation work shall be done with utmost care contractor will be liable for its workers safety.

Annexure-B**Technical Specification (Minimum)**

Sr. No.	Technical Specifications	Tender Specification - Minimum	Whether fulfilled by vendor (Yes / No)
1	Number of fins	9	
3	Heat Settings in Watt	800/1200/2000 W or above	
6	Rated Voltage	220-240V, 50Hz, Single Phase.	
7	Caster Wheels	Required	
8	Thermostat based with auto cut-off.	Required	
9	Heater with Fan	Required	

Make: Havells, Usha, Orient Electric, Murphy Richards, Venus, Crompton and other BIS/ISI equivalents

PRICE BID

**Supply of 126 Oil Filled Radiator Heaters under buyback of old
95 heat convector heaters on “as is where is” basis at BIRD
Lucknow**

PREAMBLE TO SCHEDULE OF QUANTITIES

**Name of Work: Supply of
Supply of 126 Oil Filled Radiator Heaters under buyback of old 95 heat
convector heaters on “as is where is” basis at BIRD Lucknow**

The quoted rate shall include the following: -

1. The item and quantities indicated in the schedule of quantity are tentative and as per need of work and as decided by BIRD certain items/quantities may not be required to be executed or may be executed with reduction in quantities to any extent. The vendor has to execute items/quantities as per direction of BIRD and no claim on this account whatsoever it may will be entertained by BIRD in respect of non-operation of items/reduction in quantities.
2. Providing for all costs and charges incurred by the vendor complying with all safety, health and welfare regulations, appertaining to staff and work people employed on the site / transportation etc.

Supply of 126 Oil Filled Radiator Heaters under buyback of old 95 heat convector heaters on “as is where is” basis at BIRD Lucknow

Schedule of Quantities

Sr. No.	ITEM DESCRIPTION	Units	QTY	Rate	Amount (INR including GST)
1	Supply of Oil Filled radiator heaters complying to technical specifications mentioned in the tender	Nos	126		
	Make/Model quoted by vendor:				
2.	(-) Less Buyback amount of 95 Old heaters including GST:	Lump Sum amount			
	Total Cost including GST after Buy-Back (in numbers)				
	Total Cost including GST (in words)				

Note: Buyback amount would also attract 18% GST.

Date: _____

Place: _____

Signature of Vendor with Seal