

Banker Institute of Rural Development, Lucknow

Quotation for Providing and laying acrylic solid surface at table top of Board room at BIRD-Lucknow

All the empanelled vendors in Category 5 (II, III, IV, & V)



Name of the Bidder:

Address :

CALENDAR EVENTS	
Issue Of Notice Inviting Tender (NIT)	28 th July 2023
Last Date For Submission of Tenders	14:00 hours on 08 th August 2023
Date of Opening of Tenders	15:00 hours on 08 th August 2023

This Tender consists of 12 pages.

NOTICE INVITING TENDER

Ref No. BIRD.LKO/430 to 446/DPSP- ASS Table top-Board Room/ 2023-24
28th July 2023

All the empanelled vendors in Category 5 (II, III, IV, & V)

Dear Sir,

Sealed tenders are invited from empanelled contractors for **providing and laying acrylic solid surface at table top of Board room at Bankers Institute of Rural Development, Lucknow** at an estimated cost of **Rs. 5.00 lakh** and the work is to be completed within **15 days** from the date of issue of work order.

1. Tenders in prescribed format along with Earnest Money Deposit (EMD) of **Rs. 10,000.00 should** be received at Bankers Institute of Rural Development, Lucknow up to **14:00 hours on 08th August 2023. The received tenders may be opened** on the same day at **15:00** hours. Authorized representatives of the submitted tenders should be present. BIRD reserves the right to accept the lowest or any tender in part or full or to reject all of them without assigning any reason. Validity of tendered rates shall be for 90 (Ninety) days from the date of opening of the bid.
2. Applicants are advised to submit their tenders only in the prescribed format which can be downloaded from our website <https://birdlucknow.nabard.org/tender-and-adv/>. Tenders submitted in any other mode will be summarily rejected.
3. EMD may be paid directly by crediting to BIRD's Current Account Number-921020044058630 maintained with Axis Bank Main Branch MG Road, Lucknow, 226001 (IFSC Code- UTIB0000053). EMD has to be deposited only through online mode and no other means including Bank guarantee shall be accepted.
4. Properly filled tender shall be submitted in a sealed envelope duly furnishing all the required information. Envelope should super-scribed as "**Providing and laying acrylic solid surface at table top of Board room**" and addressed to "Director, Bankers Institute of Rural Development, Sector-H, LDA Colony, Lucknow" so as to reach this office **latest by 14:00 hours on 08 August 2023**. The tenders should be submitted in 'Original' to Bankers Institute of Rural Development.
5. Tender may be opened at **15:00 hours on 08th August 2023**. Authorised representatives of the submitted tenders should be present.
6. The tenders will be accepted only in respect of those empanelled bidders whose tenders are in line with the requirements as per the conditions of this document and if the same is

acceptable to BIRD. The decision of BIRD in this regard shall be binding on the bidders and not open to questions or appeals.

7. Tenders received after the prescribed date & time, on account of any reason whatsoever as also emailed tenders, shall not be considered.
8. Bankers Institute of Rural Development reserves the right to accept any or reject all the applications without assigning any reason thereof.
9. Any conditional offer will not be accepted. For any clarifications, you may contact premises department, BIRD or by submitting the query in writing or through email at dpsp.bird@nabard.org. However, such communications should be made well in advance, at least two working days before the opening of the tender.

Yours faithfully

Sd/-
(Samriti Bhagat)
Deputy General Manager (Admn.)

निविदा सूचना

संदर्भ सं बर्ड.लख/12721 से 12737/डीपीएसपी – एएसएस टेबल टॉप-बोर्ड रूम /2023-24
28 जूलाई 2023

सभी पैनलबद्ध ठेकेदार श्रेणी 5 (II, III, IV, और V)

महोदय,

बैंकर ग्रामीण विकास संस्थान, (बर्ड) लखनऊ द्वारा बोर्ड रूम के टेबल टॉप पर ऐक्रेलिक ठोस सतह प्रदान करने और बिछाने हेतु पैनल में शामिल ठेकेदारों से मुहरबंद निविदाएं आमंत्रित की जाती हैं, जिसकी अनुमानित लागत रु0 5.00 लाख होगी और इस कार्य की कार्यादेश जारी होने की तिथि से 15 दिनों के भीतर पूरा किया जाना है।

निविदाएं निर्धारित प्रारूप में बयाना राशि (ईएमडी) रु0 10,000.00 के साथ बैंकर ग्रामीण विकास संस्थान, लखनऊ में 08 अगस्त 2023 को 14:00 बजे तक प्राप्त की जायेगी। प्राप्त निविदाएं उसी दिन 15.00 बजे खोली जा सकती हैं। प्रस्तुत निविदादाताओं के अधिकृत प्रतिनिधि उपस्थित रहें। बर्ड सबसे कम या किसी भी निविदा को आंशिक या पूर्ण रूप से स्वीकार करने या बिना कोई कारण बताए सभी को अस्वीकार करने का अधिकार सुरक्षित रखता है। निविदा दरों की वैधता मूल्य बोली खुलने की तिथि से 90 (नब्बे) दिनों के लिए होगी।

2. आवेदकों को सलाह दी जाती है कि वे हमारी वेबसाइट <https://birdlucknow.nabard.org/tender-and-adv/> से प्रपत्र डाउनलोड कर अपनी निविदाएं जमा करें।
3. ईएमडी का भुगतान ऐक्सिस बैंक मुख्य, कार्यालय, एमजी मार्ग लखनऊ-226001 (आईएफएससी कोड-UTIB0000053) के पास रखे गए बर्ड के चालू खाता संख्या-921020044058630 में जमा करके सीधे किया जा सकता है। ईएमडी केवल ऑनलाइन मोड के माध्यम से जमा करना होगा और बैंक गारंटी सहित कोई अन्य माध्यम स्वीकार नहीं किया जाएगा।
4. उचित रूप से भरी गई निविदा एक सीलबंद लिफाफे में विधिवत सभी आवश्यक जानकारियों के साथ प्रस्तुत की जाएगी। लिफाफे के ऊपर “बोर्ड रूम के टेबल टॉप पर ऐक्रेलिक ठोस सतह प्रदान करने और बिछाने हेतु” लिखा होना चाहिए और “निदेशक, बैंकर ग्रामीण विकास संस्थान, सेक्टर-एच, एलडीए कॉलोनी, लखनऊ” को संबोधित किया जाना चाहिए ताकि इस कार्यालय में अधिकतम दिनांक 08 अगस्त 2023 को 14:00 बजे तक पहुंच सकें। निविदाएं ‘मूल’ में बैंकर ग्रामीण विकास संस्थान में प्रस्तुत की जाएंगी। बोलियों को सीलबंद लिफाफों में जमा करना होगा और प्रत्येक पृष्ठ पर हस्ताक्षर और मुहर लगानी होगी।
5. निविदा 08 अगस्त 2023 को 15:00 बजे खोली जा सकती है। प्रस्तुत निविदादाताओं के अधिकृत प्रतिनिधि उपस्थित रहें।

6. निविदाएं केवल उन सूचीबद्ध बोलीदाताओं के संबंध में स्वीकार की जाएंगी जिनकी निविदाएं इस दस्तावेज की शर्तों के अनुसार आवश्यकताओं के अनुरूप हैं और यदि यह बर्ड को स्वीकार्य है। इस संबंध में बर्ड का निर्णय निविदादाताओं पर बाध्यकारी होगा और प्रश्नों या अपीलों के लिए खुला नहीं होगा।
7. किसी भी कारण से निर्धारित समय और तिथि के बाद में प्राप्त होने वाली निविदा पर विचार नहीं किया जाएगा, साथ ही ई-मेल द्वारा भेजी गई निविदा पर भी विचार नहीं किया जाएगा।
8. बैंकर ग्रामीण विकास संस्थान बिना कोई कारण बताए किसी भी आवेदन को स्वीकार करने या सभी निविदाओं को अस्वीकार करने का अधिकार सुरक्षित रखता है।
9. कोई भी सशर्त प्रस्ताव स्वीकार नहीं किया जाएगा। किसी भी स्पष्टीकरण के लिए, आप परिसर विभाग, बर्ड से संपर्क कर सकते हैं या लिखित रूप में या ईमेल के माध्यम से dpsp.bird@nabard.org पर प्रश्न सबमिट कर सकते हैं। हालांकि, इस तरह के संचार निविदा खोलने से कम से कम दो कार्य दिवस पहले अग्रिम रूप से किए जाने चाहिए।

भवदीय

ह/—

(स्मृति भगत)

उप महाप्रबन्धक (प्रशासन)

Terms and Conditions

1. Quotation should be submitted duly signed with date in the enclosed blank proforma of the schedule of items. Rates should be quoted both in figures and words. Violation of this condition may lead to rejection of the quotation.
2. Quotation should be sent in sealed cover, which should be superscripted with the word "QUOTATION" and "Providing and laying acrylic solid surface at table top of Board room".
3. Quotation shall remain valid for a period of three months from the date of opening the same. The rates shall be firm till the completion of the work and no escalation on any account will be allowed.
4. The rates should be inclusive of all relevant transportation charges etc. and for all the accessories required for the completion of the work. No extra amount will be paid for whatsoever. All fluctuations in prices of all materials & labour shall be borne by the contractor.
5. Applicant shall quote the rate after carefully observing the site condition and nature of work and quote accordingly. Payment shall be made as per actual measurement. No extra payment shall be done over and above quoted unit rate.
6. The BIRD does not bind itself to accept the lowest or any quotation.
7. The contractors shall examine the site and should thoroughly acquaint themselves with the nature of the work to be done, working conditions, period of permissible execution of the works.
8. Contractors should arrange for the necessary materials required for carrying out the work, including transportation, loading, unloading, payment of all taxes, duties etc. levied by the Government or local bodies.
9. During execution of the work any damage to the property of BIRD is to be rectified by the contractors as per the directions of the BIRD or otherwise BIRD may get the same rectified at the risk and cost of the contractors.
10. The work will be carried out as per the BIRD's enclosed specifications and conditions of the contract, as provided in the quotation documents which may be inspected at every stage.
11. The works shall be normally carried out during working hours. However, if required to be done after office hours, prior permission may be obtained for working after working hours/holidays and Sundays without causing any disturbance to the occupants.
12. Water will be provided by BIRD free of cost at one point. The contractor should have to make his own arrangements at his cost to take supply lines where ever required with GI pipes, flexible pipes, storage tanks, fixtures etc.
13. Electricity shall be supplied by BIRD free of cost at one point from where the contractor shall make his own arrangements to take supply line where ever required through cables, wires, switch gear, etc.

14. **Completion time:** The work shall be completed within 15 days from the date of issue of work order. No extension time will be allowed, except for conditions considered by BIRD's Authorities to be beyond the control of the Contractor on receipt of written application from him at least three days before expiry date, otherwise clause 16 may be automatically enforced and binding on him.
15. **Defects Liability Period:** 12 months shall be the defects liability period from the date of virtual completion of work.
16. **Liquidated Damages:** If the contractor fails to complete the works by the date stated or within any extended time, the contractor shall pay or allow the employer to recover a sum of 0.25% of tendered cost per week subject to the ceiling of 7.5 % of the agreed value as liquidated damages for the period during which the said work shall so remain incomplete and employer may deduct such damages from any money due to the contractor.
17. **Retention Money Deposit (RMD):** A security for the due fulfilment of the contract by the contractor, 5% of the value of work done will be deducted from each payment. The RMD will be Security Deposit. The security deposit will be released after rectification of the defects pointed out, if any during defects liability period i.e. 12 months after the date of virtual completion of work.
18. **BIS (Bureau Of Indian Standards)** specifications should be followed wherever applicable.
19. **Payment terms:** The first & final bill be paid on satisfactory completion of work done based on actual measurements.
20. In any case of any dispute, the decision of the BIRD shall be final.
21. Failure to observe any of the instructions in clause 1 & 2 may lead to the rejection of the quotation.
22. **Safety Code:** as per Annexure-A should be observed.
23. The contractor shall abide by and fulfil all requirements laid down under the Contract Labour (Regulations and Abolition) Act, 1970 and the rules framed there-under.
24. **Display of notice board:** At the site, a display board shall be displayed showing the rates of wages, hours of work, wage period, dates of payment of wages, names and addresses of the Inspectors having Jurisdiction and date of payment of unpaid wages (written in English & Hindi) in terms of provision of para 81(1) of the rules framed under the contract Labour (Regulation and Abolition) Act, 1970.
25. The contractor shall submit to the BIRD the maximum number of Labourers to be engaged on a single day in the job. Any subsequent increase should be informed to the BIRD without delay. If the number of labours employed for the job is twenty or more, the contractor shall obtain the license from the Regional Labour Commissioner.
26. The contractor should ensure payment of minimum wages + VDA to all labours/workmen staff employed by him.

27. The contractor shall maintain all registers as required by the Regional Labour Commissioner and should furnish the same to the BIRD or its representatives as and when required.
28. If the work is not started within 7 days from the date of issue of work order then BIRD may terminate the work order without assigning any reason. If during the execution of the work, the progress of the work is not considered to be satisfactory and is not consistent to be in contingent with the period of the completion of the work then BIRD may terminate the work order by giving a final notice to the contractor.
29. The site of work shall be cleaned and debris shall be removed from the Premises as and when directed by the BIRD failing which BIRD may remove the debris/surplus material at the risk and cost of the contractor.
30. The Contractor shall not disclose directly or indirectly any information, materials and details of the BIRD's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Contractor during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Contractor shall indemnify the BIRD for any loss suffered by the BIRD as result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on part of the Contractor and BIRD shall be entitled to claim damages and pursue legal remedies.
31. Dispute of any shall be resolved with mutual discussion failing to which the matter shall be returned to arbitration as per Arbitration and conciliation Act (as decided from time to time).
32. The EMD is kept At Rs. 10000/- which needs to be deposited with the quotation format as online transfer only to our Axis Bank CA: Details are as follows:
 1. Account number: 921020044058630
 2. IFSC Code: UTIB0000053
 3. Address: Axis Bank Main Branch MG Road, Lucknow, 226001
33. EMD of successful tenderer will be released after 90 days of Purchase order and RMD will be kept as security deposit for 1 Years (Defect Liability Period)

Sl.No	Description of work	Providing and laying acrylic solid surface at table top of Board room at BIRD, Lucknow
a)	Time allowed for completion of the work	15 days
b)	Retention Money Deposit (RMD)	5% from every R.A. Bill, maximum 5% of actual value of work

Name and Address of the Contractor
Signature with date and seal

ANNEXURE – A

SAFETY CODE

1. First aid appliances including adequate supply of sterilized dressing and cotton wool shall be kept in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between the two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding the ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of trench or half of the depth of trench whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one metre.
7. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand gloves.
9. Those engage in welding works shall be provided with welder's protective eye-shields and gloves. And all engaged labours shall be provided helmets.
10. No paint containing lead or lead products shall be used except in the form of paste or readymade paint.
11. Suitable facemasks should be supplied for use by the workers when the paint is applied in the form spray or surface having lead paint dry rubbed and scrapped.
12. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
13. Hoisting machines and tackle used in the works, including their attachments, anchorage and supports shall be in perfect condition.
14. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.

PREAMBLE TO SCHEDULE OF QUANTITIES

Name of Work: Providing and laying acrylic solid surface at table top of Board room at BIRD-Lucknow

The quoted rate shall include the following:-

1. The item and quantities indicated in the schedule of quantity are tentative and as per need of work and as decided by BIRD certain items/quantities may not be required to be executed or may be executed with reduction in quantities to any extent. The contractor has to execute items/quantities as per direction of BIRD and no claim on this account whatsoever it may will be entertained by BIRD in respect of non-operation of items/reduction in quantities.
2. Providing for all costs and charges incurred by the contractor complying with all safety, health and welfare regulations, appertaining to staff and work people employed on the site.
3. Keeping the site free from debris arising from the works during the Installation & Testing/repair period, and leave the site free from debris on completion of work to the satisfaction of the BIRD.
4. Providing electric lights, maintain system, all as required for the works and remove the temporary installations on completion.
5. Charges for inspecting the site and get acquainted with pertaining works just idea for works to be carried out before quoting the rates.

**Providing and laying acrylic solid surface at table top of Board room at
BIRD Lucknow**

Schedule of Quantities

Sr. No.	Description	Qty	Unit Rate (Rs.)	Estimated Cost (Rs.)
1)	<p>Providing and laying acrylic solid surface of over all size on the existing table top of board room. It shall consist of top as per design finished with 12mm thick Corian of Acrylic Solid Surface of approved shade and colour, supported on existing Boardroom table-top. Table-top to be finished with 12 mm thick Corian (Acrylic Solid Surface) of LG (Hausys), Humax, SAMSUNG, Du Pont, Hanex and other approved make of approved shade and colour.</p> <p>Finished with all necessary adhesives and including roughening and even out the existing surface of existing table top, cutting, edge moulding, chamfering, chasing, buffing, joint's matching, with making of 23 holes for wire entry of dia 50mm all as per the directions of BIRD.</p>	230 Sqfeet.		
	Make quoted			
	GST	CGST		
		SGST		
	Total (Inclusive of GST) In number			
	Total (Inclusive of GST) In Words			

Note:

- (i) Basic rate of Acrylic solid surface for quoting rates of items no 1 shall be Rs.1300 per sq. ft. (MRP including all taxes as per latest list price of manufacturer). If the basic rate of Acrylic Solid Surface selected / approved by BIRD is more than Rs.1300/- per sq. ft., BIRD will pay the difference on actually measured quantity. In case of the basic rate is less than Rs.1300/- per sqft, the payment will be made on the actual bill amount. Contractor will have to present latest rate list indicating MRP duly authenticated by manufacturer for this purpose.
- (ii) Quoted rates must include labor cost of removing and replacing existing furniture and covering the non-removable items with sheets for protection in the Boardroom as directed by BIRD.

- (iii) The rate must be inclusive of all wastage during laying of the acrylic solid surface. Payment will be made as per actual measurement and no extra payment shall be made for wastage. Contractor must visit the site and understand the nature of work carefully and quote accordingly.

Date: _____

Place: _____

Signature of Contractor with Seal